

Appeal Stage Two – Appeal to Awarding Organisation

This section is to be complete by the student. An awarding organisation appeal must be submitted to the centre and the centre will then submit it to the awarding organisation.



Student Name:

Candidate Number:

Exam Board & Subject	
Teacher Assessed Grade issued	

Grounds for Appeal	
Please tick the grounds upon which you wish to appeal	
1 Administrative Error by the awarding organisation	<input type="checkbox"/>
2 Procedural issue at the centre	
(a) Procedural Error	<input type="checkbox"/>
(b) Issues with access arrangements/reasonable adjustments and/or mitigating circumstances	<input type="checkbox"/>
3 Unreasonable exercise of academic judgement	
(a) Selection of evidence	<input type="checkbox"/>
(b) Determination of Teacher Assessed Grade	<input type="checkbox"/>

Evidence to Support an appeal
Please provide a short explanation of what you believe went wrong and how you think this has impacted your grade where this relates to your chosen ground for appeal.
1 Administrative Error by the awarding organisation
You must provide a clear explanation.
2 (a) Procedural Error
This is when the centre made a procedural error that has not been corrected at Stage One or the centre did not conduct its review properly and consistently. If you can, please add a further explanation below or alternatively refer to the information that you have already provided above.

2 (b) Issues with access arrangements/reasonable adjustments and/or mitigating circumstances

You **must** provide a clear explanation of what you believe went wrong and how you think this has impacted on your grade.

3 (a) Selection of evidence

You **must** provide a clear explanation of what you believe went wrong and how you think this has impacted on your grade.

3 (b) Determination of Teacher Assessed Grades

You can provide a short explanation of the reason for your appeal if you want to.

Acknowledgement

I confirm that I am requesting a centre review for the qualification named above and that I have read and understood the information provided in the GHS Teacher Assessed Grades Appeals Policy. In submitting this review, I am aware that:

- The outcome of the review may result in my grade remaining the **same**, being **lowered** or **raised**.
- I understand that there is no further opportunity to appeal to the awarding organisation and that the next stage would be to contact the regulator. The awarding organisation will include the next appropriate steps, where applicable, in their appeal outcome letter which you will receive from GHS.

Signed:

Date: