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Dear Parent/Guardian

### **Year 10 Parents' Evening**

I am inviting you to make an appointment for our Parents' Evening which will be held on **Thursday 2nd February**. The evening will be all **in-person** and is designed for parents to meet and discuss your child's progress in their GCSEs.

In response to our survey, you have chosen to attend **in-person** meetings during **Session 1 (4:00pm - 5:20pm) OR Session 2 (5:40pm - 7pm)**.

We will be booking **all appointments using School Cloud** in order to minimize the numbers in the dining hall/assembly hall and waiting in queues.

When can you book?

- Bookings will **open at 6pm on Tuesday 24th January 2023**.
- Bookings will **close on Monday 30th January 2023 at 9am**.

Website link to book: <https://greenford.schoolcloud.co.uk>

Access code:

#### **Please note the following:**

- All meetings will be a **maximum of 5 minutes long**. A noise will trigger the end of 5 minutes. You will then need to move to your next appointment.
- You will be able to book appointments for up to a maximum of 8 teachers. Please keep in mind that your child might be taught by different English Language and English Literature teachers. They also might have two science teachers along with their MFL and an Options teacher.
- To avoid disappointment and ensure you get a time that best suits you, we advise that you book early.
- When attending Parents' Evening in-person, you will meet your child's teacher in the hall or canteen. I suggest you look at the map provided to help choose the order of your appointments in order to minimise travel time between teachers. **You might want to leave a gap in between appointments to ensure you have time to move between teachers.**

Please support us in helping your child to make progress by making and attending a meeting on Thursday 2nd February. Remember, it is important that we are all punctual and stick to the schedule.

## A Guide to Parents' Evening

Your child's interims will be sent out prior to Parents' Evening. In order to make the most out of your 5 minute meetings, it is useful to come prepared and use the meetings to understand how your child can make progress this year in each subject.

Here is an example interim:

**Attendance:** 89.3%



| Subject            | Target | Attainment | Attitude to Learning     |
|--------------------|--------|------------|--------------------------|
| English Language   | 7      | 4          | Satisfactory             |
| English Literature | 7      | 6          | Good                     |
| Maths              | 7      | 4          | Satisfactory             |
| Science            | 7      | 3-3        | Requires Improvement (H) |
| PE (Core)          |        |            | Good                     |
| PE                 | 7      | 5          | Good                     |
| Spanish            | 7      | 3+         | Requires Improvement (B) |

### Questions you could ask:

- What is your child's attendance? It should not fall below 95%.
- What topics are being covered in the subject?
- Is your child keeping up with the work set by the teacher?
- How can you support their learning at home - revision tips, useful website, where to access past papers?
- What is their current attainment and how close are they to their target grade? .
- What is my child's attitude to learning (A2L)?

| What can you ask?           |  |
|-----------------------------|--|
| <b>Good</b>                 | <ul style="list-style-type: none"> <li>• What a brilliant attitude - how can they continue to show their teacher that they have a good attitude to learning?</li> </ul>  |
| <b>Satisfactory</b>         | <ul style="list-style-type: none"> <li>• What changes can be made to show they are listening during lessons?</li> <li>• Is your child completing the work set in lessons to the best standard?</li> <li>• Do they take responsibility in lessons?</li> <li>• Are there any outstanding homework?</li> </ul>  |
| <b>Requires improvement</b> | <ul style="list-style-type: none"> <li>• How is their behaviour impacting their learning? What could change?</li> <li>• Do they have pride in their presentation of each piece of work?</li> <li>• Do they show resilience and keep trying if the work is difficult?</li> <li>• Have they missed a deadline for more than one homework?</li> </ul> |

Thank you and we look forward to seeing you on Parents' Evening.

Ms A Hetherington  
Assistant Headteacher

Map of where teachers will be sitting on the evening



