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Dear Parent/Guardian,

May 2024

Year 11 Study leave:

I hope this letter finds you well. The exam season continues to go well and students are working hard and have remained positive throughout, which is fantastic. Today, I am writing to inform you of the final details for study leave, which begins on **Thursday 23rd May**. Students will be dismissed from school, straight after their English exam- approximately 11:15/30am. Students who study Psychology will have their drop-down session at 11:30am and their exam at 1:30pm, so they will remain in school. Students who study the French or Spanish GCSE are also invited to stay in school for their final lesson before their exams on Friday (French.) Those students will be dismissed at 12:40pm. Up until this date, coming to school is compulsory, and therefore can we ask to ensure that appointments are booked out of school hours and not during the vital revision sessions being held.

From Friday 24th May, students will only need to come into school for exams or for their 'drop-down' revision sessions. Please see the attached link.

[Dropdown sessions 2024.pdf](#)

- For AM exams, students will come to school as usual through the H block gate. The canteen is open from 8am and continues to provide a light breakfast for students.
- For PM exams, students will come to school at 1pm, and will enter through the F block foyer. Students will then remain in the canteen.
- Once the exam is over, students will go straight off site. Here we recommend that they go straight home and continue to revise for their further exams. If there are extenuating circumstances, where your child cannot return home, after their exam and before the normal day finishes, please could I ask that you contact me directly via the email below.
- Where a drop-down/ revision session has been timetabled, students are to enter the school and sign in at A block's main reception.
- Students will have details of drop-down revision sessions on the year group google classroom and will have their own personalised exam timetable.
- For our leavers day, students should come in for 8:30am on Thursday 27th June, where we will aim to finish the whole morning by 10:30am and get them off site before break. Students will

have the opportunity to sign their school shirts on this day, students need to wear their school uniform. Prom will then take place that evening, with further details to follow.

- Finally, if students fail to follow our behaviour policy, they may jeopardise their place at the above, and any place at our sixth form.

Thank you for your ongoing support with our Year 11 cohort and I look forward to seeing how amazing their results are in August.

Yours sincerely,

Miss P Henderson-Barnes

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Assistant Headteacher i/c of KS4 Achievement