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Dear Parent/Guardian,

May 2025

Year 11 Study leave:

The exam season continues to go well and students are working hard and have remained positive throughout, which is fantastic. Today, I am writing to inform you of the final details for study leave, which begins on **Thursday 15th May**. Students will be dismissed from school, straight after their Maths exam - approximately 10:15/10.30am. Up until this date, coming to school is compulsory, and therefore can we ask to ensure that appointments are booked out of school hours and not during the vital revision sessions that are being held.

Study leave is an opportunity for students to study independently at home, in preparation for their exams. Students have been provided with all revision materials needed, as well as having access to online resources on Google Classroom. During study leave, students should be at home, revising, using their usual school timetable. This will support students to stay in a good routine of study, sleeping and waking up.

From Friday 16th May, students will only need to come into school for exams. Families have had their child's exam timetable emailed to them, and students have a copy of this. I have attached a generic timetable as well, for your reference: [Exam timetable 2025](#)

For AM exams, students will come to school as usual through the H block gate. The canteen is open from 8am and continues to provide a light breakfast for students. For PM exams, students will come to school at 1pm, and will enter through the F block foyer. Students will then remain in the canteen.

Once the exam is over, students will go straight off site. Here we recommend that they go straight home and continue to revise for their further exams.

If there are extenuating circumstances, where your child cannot return home after their exam and before the normal day finishes, please could I ask that you contact me directly via the email below. If you or your child need any support during exams or study leave, we are here to support.

For our leavers day, students should come in for 8:30am on Thursday 26th June, where we will aim to finish the whole morning by 10:30am and get them off site before break. Students will have the opportunity to sign their school shirts on this day, students need to wear their school uniform. Prom will then take place that evening, with further details to follow.

Finally, if students fail to follow our behaviour policy, they may jeopardise their place at the above, and any place at our sixth form.

We wish you and your child the best for the exam period and for their future endeavours.

Yours sincerely,

Miss P Henderson-Barnes

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Assistant Headteacher i/c of KS4 Achievement