

Greenford High School – Careers Framework and Programme

Careers vision

Learning to succeed: developing our students' character, confidence and ambition to be successful in a rapidly changing world. We support our students to find the options and opportunities to fulfil their potential in West London and the world beyond.

Careers Leader Details:

Greenford High School Careers Leader: Amandeep Phull

School Careers Leader contact details: aphull@greenford.ealing.sch.uk Ealing Connexions Careers Advisor appointed to Greenford High School: Clare Rodway (crodway@greenford.ealing.sch.uk)

Year 7: The skills to succeed

Measurable outcomes	Activity	Monitoring
Students are able to identify the skills and character strengths required to be successful at secondary school and beyond.	Students are introduced to skills and character strengths through tutor time activities, PSHCE lessons and assemblies throughout the year.	Future Skills Questionnaire data; student focus groups in summer term.
Students are able to talk about future careers and options in a general way such as discussing the merits of certain jobs, university or apprenticeships.	Students reflect on progress and discuss future targets with their tutor or year team on Raising Achievement Day.	RAD attendance record.
	Students learn about careers and labour market information through Unifrog videos and activities during tutor time.	Unifrog activity; tutor time learning walks; student focus groups in summer term.
	All students take part in fortnightly activities during form time on careers and character to support them in getting ready for the world of work	Google Classroom to ensure all slides are shared. Learning walks and student surveys

Year 8: Thinking about the future		
Measurable outcomes	Activity	Monitoring
<p>Students are able to identify the skills and character strengths required to be successful at secondary school and beyond.</p> <p>Students are able to talk about the benefits of attending university as an option when leaving school at 18.</p> <p>Students are able to talk about the experience of supporting a busy office environment.</p> <p>Students are able to talk about different careers and educational options for their future including vocational or apprenticeship routes.</p>	Students learn about careers and labour market information through Character and Careers lessons, tutor time activities and Unifrog videos.	Future Skills Questionnaire data; Unifrog activity; tutor time/PSHCE learning walks; student focus groups in summer term.
	Students reflect on progress and discuss future targets with their tutor or year team on Raising Achievement Day.	RAD attendance record.
	Students have at least one encounter and up to six encounters with an alumnus of GHS via tutor group alumni mentoring scheme.	Future First alumni account manager; group tutor time learning walks; student focus groups in summer term.
	Students spend one day supporting school office and admin team as 'runner' to introduce an example workplace environment.	Year 8 runner scheme attendance record; Year 8 runner scheme reflection sheet; Unifrog activity record.
	Students take part in year group workshop with Aim Higher to encourage all students to consider applying to university.	Aim Higher attendance record; Aim Higher feedback forms and comments.
	Students attend Connexions Careers Fair to meet employers, apprenticeship providers and universities to discuss future options.	Careers Fair attendance record; Careers Fair feedback questionnaire; Unifrog activity record.
	All students take part in fortnightly activities during form time on careers and character to support them in getting ready for the world of work	Google Classroom to ensure all slides are shared. Learning walks and student surveys

Year 9: Knowing my options

Measurable outcomes	Activity	Monitoring
Students are able to talk about their chosen Level 2 options confidently and justify their preferred decisions.	Students learn about their GCSE/Level 2 options via assemblies and a planned series of tutor time videos and activities.	Student feedback questionnaires on options process in summer term; Student focus groups in summer term.
Students are able to talk about whether they plan to apply to university and what the benefits of attending university might be.	Students learn about careers through a PSHCE unit on Living in the Wider World.	PSHCE learning walks; student focus groups in summer term.
Students are able to talk about different careers and educational options for their future including vocational or apprenticeship routes and articulate their current preferred option.	Students reflect on progress and discuss future targets with their tutor or year team on Raising Achievement Day.	RAD attendance record.
	Students attend Future First Alumni Careers event that focuses on GCSE/Level 2 options process. All students receive at least one encounter with GHS alumni to learn about the world of work and help make decisions about the future.	Future First alumni account manager; Student feedback questionnaire; Careers event attendance record; Unifrog activity record.
	Students take part in year group workshop with Aim Higher to encourage all students to consider applying to university.	Aim Higher attendance record; Aim Higher feedback forms and comments.
	Students attend an assembly on vocational routes, T-levels and apprenticeship options from an outside impartial provider.	Attendance data; student focus groups in summer term; Unifrog activity record.
	Students learn about careers and labour market information through Unifrog videos and activities during tutor time.	Unifrog activity; tutor time learning walks; student focus groups in summer term.
	All students take part in fortnightly activities during form time on careers and character to support them in getting ready for the world of work	Google Classroom to ensure all slides are shared. Learning walks and student surveys

Year 10: The world of work		
Measurable outcomes	Activity	Monitoring
Students are able to reflect on their progress both in terms of academic achievement and soft skills.	Students attend Connexions Mock Interview day to meet employers and experience the pressure of an interview situation.	Mock Interview day attendance record; Mock Interview feedback questionnaire; Unifrog activity record.
Students are able to start talking about their Post-16 plans and what type of course they may apply for. This will include an awareness of vocational or apprenticeship routes.	Students reflect on progress and discuss future targets with their tutor or year team on Raising Achievement Day.	RAD attendance record.
Students are able to demonstrate their research into different industries and jobs as part of their preparation for Work Experience in summer of Year 10.	All Students in Year 10 will be on Work Experience for a week in June/ July. Students will work with the careers team and their form tutors in securing their placement. Leading up to this work experience, they take part in fortnightly activities ranging from soft skills in the workplace to writing their CVs. EDT (our external providers) are working closely with the careers team in ensuring all students have a placement are these are suitable.	Unifrog activities Compass Plus tracker EDT track who has been allocated and careers team will allocate placements YT and Careers team will be monitoring attendance
Students are able to talk about a real-life experience of the workplace by the end of Year 10.	Students begin having their one-to-one 45-minute personal guidance meetings with Careers Advisor.	Connexions report; Unifrog activity record.
	Students attend an assembly on vocational routes, T-levels and apprenticeship options from an outside impartial provider.	Attendance data; student focus groups in summer term; Unifrog activity record.
	Students learn about careers and labour market information through Unifrog videos and activities during tutor time and PSHCE.	Future Skills Questionnaire data; Unifrog activity; tutor time learning walks; student focus groups in summer term.
	All students take part in fortnightly activities during form time on careers and character to support them in getting ready for the world of work	Google Classroom to ensure all slides are shared. Learning walks and student surveys

Year 11: The right decision for Post-16

Measurable outcomes	Activity	Monitoring
Students are able to reflect on their progress both in terms of academic achievement and soft skills.	Students attend Connexions Careers Fair to meet employers, apprenticeship providers and universities to discuss future options.	Careers Fair attendance record; Careers Fair feedback questionnaire; Unifrog activity record.
The vast majority of students are able to talk confidently about their Post-16 plans and what type of course they will be studying. Students are able to talk about different industries, employers and future options they have either researched or met in-person at careers events.	Students reflect on progress and discuss future targets with their tutor or year team on Raising Achievement Day.	RAD attendance record.
	Students complete having their one-to-one 45-minute personal guidance meetings with Careers Advisor.	Connexions report; Unifrog activity record.
	Students attend Post-16 subject fair to learn about Post-16 options at Greenford.	Attendance data; student focus groups in summer term; Unifrog activity record.
	Students attend an assembly on vocational routes, T-levels and apprenticeship options from an outside impartial provider.	Attendance data; student focus groups in summer term; Unifrog activity record.
	Students learn about careers and labour market information through Unifrog videos and activities during tutor time and PSHCE.	Unifrog activity; tutor time learning walks; student focus groups in summer term.
	All students take part in fortnightly activities during form time on careers and character to support them in getting ready for the world of work	Google Classroom to ensure all slides are shared. Learning walks and student surveys

Year 12: Opportunities beyond school		
Measurable outcomes	Activity	Monitoring
<p>Students are able to start discussing their Post-Greenford plans and what type of route they wish to pursue including vocational or apprenticeship options.</p> <p>Students can explain the university application process and the potential benefits and costs of higher education.</p> <p>Students are able to talk about different industries, employers and future options they have either researched or met in-person at careers events.</p>	Students attend UCAS/Futures launch event in April with talks on university, apprenticeships and application processes.	Careers Fair attendance record; Careers Fair feedback questionnaire; Unifrog activity record.
	Students attend Connexions Higher Education Fair to meet employers, apprenticeship providers and universities to discuss future options.	Careers Fair attendance record; Careers Fair feedback questionnaire; Unifrog activity record.
	Students receive series of Advanced Entitlement lessons and PSHCE lessons that cover applying to university, careers, workplace skills, managing budgets, student finance and more.	Future Skills Questionnaire data; attendance data; student focus groups in summer term.
	Students have option to book one-to-one 45-minute personal guidance meeting with Careers Advisor.	Connexions report; Unifrog activity record.
	Students attend at least two university open days, taster sessions, apprenticeship events or work experience placements.	Unifrog activity record.
	Students attend summer term UCAS day to begin application process and submit draft personal statement.	UCAS application data; Unifrog activity record.
	Students receive weekly opportunities newsletter with university events, work experience placements and much more.	Future Skills Questionnaire data; student focus groups in summer term.

Year 13: Taking the next step		
Measurable outcomes	Activity	Monitoring
<p>Students are able to talk confidently about their Post-Greenford plans and what type of route they wish to pursue including vocational or apprenticeship options.</p> <p>Students can describe their experience of the university or apprenticeship application process.</p> <p>Students are able to talk confidently and articulately about different industries, employers and future options they have either researched or met in-person at careers events at Greenford.</p>	Students receive series of Advanced Entitlement lessons and PSHCE lessons that cover applying to university, careers, workplace skills, managing budgets, student finance and more.	Attendance data; student focus groups.
	Students have option to book one-to-one 45-minute personal guidance meeting with Careers Advisor.	Connexions report; Unifrog activity record.
	Students submit UCAS application by Christmas of Year 13 to maintain option of university place.	UCAS application data; Unifrog activity record.
	Students are given option to attend Connexions Careers Fair or Higher Education Fair to meet employers, apprenticeship providers and universities to discuss future options.	Unifrog activity record.