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23rd April 2020

Dear Parents / Carers

I am writing to you with the latest updates during the coronavirus outbreak. I hope that you and your families are well and are coping during these difficult times. Although the school remains closed to all students apart from the children of key workers and those with an EHCP or social worker, please do let us know if you or your child is struggling so that we can support you.

Supporting you at this difficult time:

We know that times are tough at present and that some of you may have lost loved ones or are worrying about relatives and friends who are ill. We want to make sure that students are being supported in more than just their academic learning, so please do stay in touch with us and let us know if there is anything we can do to help. We have sent all students a link to our second Community Connect document, which you can read [here](#). The document provides contacts and links to help with wellbeing and managing emotions, should students be feeling anxious or worried at this time. We also have other resources on our Student VLE. All Form Tutors have set up a google classroom to stay in touch with their tutees, and don't forget that you can also email your child's Year Leader if you or your child needs support.

Communicating with parents and carers - using email:

Due to the current circumstances, it is very difficult for us to post letters using Royal Mail, so from now on we will be using email when we need to contact you. We will also continue to publish all letters and other communications on our website. If we do not have an up-to-date email address for you, then you must send us the correct one as soon as possible to office@greenford.ealing.sch.uk. If we already have an email address for you, then there is no need to do anything. We will continue to send out text messages in emergencies.

Remote Learning Resources

We continue to provide remote learning resources through our website at <https://www.greenford.ealing.sch.uk/schoolclosure>. You may be aware that the government have now provided some home learning resources in the form of BBC Bitesize and Oak National Academy. Our staff may use these resources if they see them as helpful, but students should always take the lead for their learning from their teachers here at Greenford; they should undertake the tasks assigned to them by their own teachers and stay in regular contact. If your child is having trouble accessing online work, then please contact his or her Year Leader. Please contact the IT team at helpdesk@greenford.ealing.sch.uk for any issues with passwords.

Children of Key Workers or those with EHCPs or social workers:

If you are a key worker or your child has a social worker or EHCP and you wish to send him or her into school, **you must let us know at least one day in advance by 12pm** so that we can plan staffing. If you know that your child will attend school for a full week or for a number of days during the week, you can let us know this in advance the week before. To let us know, you need to email us at keystudents@greenford.ealing.sch.uk **by 12pm the day before you wish to send your child in.**

Teacher Assessed Grades:

We are not allowed to share any teacher assessed grades or predicted grades with Year 11 or Year 13. Please do not ask us to do this as we are duty bound by the government to keep this information confidential. We are still waiting to hear whether Year 10 and Year 9 will also get a teacher assessed grade and will provide more information when we know more.

Safeguarding:

If you have any concerns about your child's safety, then please alert the school at childprotection@greenford.ealing.sch.uk. Our designated safeguarding lead, Mrs Grimley, will pick up your message and will be able to support you. Depending on the nature of your concern, a member of the Child Protection Team will either contact you in person or signpost you to an appropriate agency.

I wish you all the best once again for the coming weeks at this difficult time. Please remember that we are available to support you if you need any help. I will remain in touch as soon as I hear of any further updates from the government.

Best Wishes,



Mrs M Pye

Headteacher